

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ  
ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ  
ਬਾਦਲ ਰੋਡ, ਬਠਿੰਡਾ-151001, ਪੰਜਾਬ (ਭਾਰਤ)



MAHARAJA RANJIT SINGH  
PUNJAB TECHNICAL UNIVERSITY  
BADAL ROAD, BATHINDA-151001, PUNJAB (INDIA)

ਪ੍ਰੋ. ਕਰਨਵੀਰ ਸਿੰਘ  
ਕੰਟਰੋਲਰ (ਪ੍ਰੀਖਿਆਵਾਂ)

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 under section 2(f) of UGC Act)

Prof. Karanvir Singh  
Controller (Examinations)

Ref. No : **MRSPTU/ CoE/11694**

Date: **10/12/2020**

## NOTICE

**Sub: - Schedule and Instructions for filling examination forms for Dec 2020 end semester examination for 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup> & 9<sup>th</sup> (Architecture) Semesters**

**(FOR REGULAR STUDENTS ONLY)**

Examination Forms for Dec 2020 exams will be filled online for above mentioned semesters on [www.mrsstuexam.com](http://www.mrsstuexam.com). The detailed schedule is as follows:

S. No.	Description (fees @ Rs. 1000/- per sem. for 2019 & 2020 batch) (fees @ Rs. 700/- per sem. for other batches)	Dates		Fee Deposition
		From	To	
1.	Filling & locking of examination forms without late fees	16/12/2020	22/12/2020	Fee shall be deposited directly by the students online
2.	Filling & locking of examination forms with late fees of Rs. 1000/- per form	23/12/2020	24/12/2020	

### **Generation of Admit Card**

Admit cards shall be generated by the college through software after 24/12/2020 in student ID.

### **INSTRUCTION FOR FILLING OF FORMS**

1. The form filling is only for regular students of 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup> & 9<sup>th</sup> (Architecture) Semesters. The students who have taken admission through LEET in 3<sup>rd</sup> semester will be given separate dates.
2. Up-gradation of students, filling of elective subjects and filling of groups are compulsory before the form filling can be done. This has to be done by the concerned HOD's.
3. The examination form (Regular) of student will be filled directly by the student in his ID. The student shall fill the form, save, make the payment and lock the form. Instructions are available in students ID under help/instruction menu bar.
4. Roll Nos. will be generated by the concerned college (HOD) in the student ID.
5. If a student wishes to modify the Regular form, he can unlock the form for correction. Correction fees of Rs. 700/- shall be charged each time the form is unlocked. No online correction shall be allowed after 24/12/2020. Students are advised to fill their forms very carefully and check all the details before making payment.
6. The students must carry their admit card to the examination hall.

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**BATHINDA - 151001, PUNJAB (INDIA)**

**Ph. No.:** +91-87250-72333, **Fax:** +91-164-2280164, **Website:** [www.mrsstu.ac.in](http://www.mrsstu.ac.in), **E-mail id:** [supportexam@mrsptu.ac.in](mailto:supportexam@mrsptu.ac.in)

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7. Student will retain the copy of examination form and admit card and later on deposit with his/her institute when the COVID-19 situation improves.
8. If the students fails to fill the form upto 24/12/2020, then he/she has to contact the university at Phone No. **8725072333** or email at **supportexam@mrsptu.ac.in** and has to pay a fine of Rs. 5000/-.
9. Students are advised to fill the forms in time so that they do not face any problems at the last moment.
10. In case of any clarification / problem, please email at **supportexam@mrsptu.ac.in**

**Controller of Examination  
MRSSTU, Bathinda**

**C.C: -  
Prof. In-charge (P & A)  
MRSPTU, Bathinda**

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