ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ
ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ
ਬਾਦਲ ਰੋਡ, ਬਠਿੰਡਾ-151001, ਪੰਜਾਬ (ਭਾਰਤ)

ਪ੍ਰੋ. ਕਰਨਵੀਰ ਸਿੰਘ
ਕੰਟਰੋਲਰ (ਪ੍ਰੀਖਿਆਵਾਂ)

MAHARAJA RANJIT SINGH
PUNJAB TECHNICAL UNIVERSITY

BADAL ROAD, BATHINDA-151001, PUNJAB (INDIA)

Prof. Karanvir Singh
Controller (Examinations)

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 under section 2(f) of UGC Act)

Ref. No : **MRSPTU/CoE/3149**   Date: **27/09/2023**

NOTICE

Sub: - **Schedule and Instructions for filling examination forms for Dec-2023 end semester examination (except 2023 batch)**

Regular and Reappear examination forms for Dec-2023 (all batches except 2023 batch) exams will be filled online for all batches on **www.mrsstuexam.com**. The detailed schedule is as follows:

S. No.	Description (fees @ Rs. 2000/- per sem. from 2022 batch onwards) (fees @ Rs. 1000/- per sem. from 2019 batch onwards) (fees @ Rs. 700/- per sem. for other batches)	Dates		Payment reconciliation	Fee Deposition
		From	**To**		
1.	**Filling & locking** of examination forms without late fees	03/10/2023	10/10/2023	11/10/2023	Fee shall be deposited directly by the students online
2.	**Filling & locking** of examination forms with late fees of Rs. 1000/- per form	12/10/2023	17/10/2023	18/10/2023	
3.	**Filling & locking** of examination forms with late fees of Rs. 2000/- per form	19/10/2022	25/10/2023	26/10/2023	
4.	**Filling & locking** of examination forms with late fees of Rs. 5000/- per form	From 27/10/2023 onwards		-----	

Important Points

- **No form filling will be done on the day of payment reconciliation.**

- Admit cards shall be generated through software by the concerned HOD. The Admit card can be generated as soon as the student locks the examination form.

- The students can appear in the exam only if admit card is generated. HOD must ensure the generation of admit card before the start of examination.

- The examination form of those students will not be considered whose degree tenure (2N for 2015 batch & N + 2 from 2016 batch onwards) is over.

INSTRUCTION FOR FILLING OF FORMS

1. Up-gradation of students, filling of elective subjects and filling of groups are compulsory before the form filling can be done.

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ਪ੍ਰੋ. ਕਰਨਵੀਰ ਸਿੰਘ
ਕੰਟਰੋਲਰ (ਪ੍ਰੀਖਿਆਵਾਂ)

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2. The examination form (Regular / Reappear) of student will be filled directly by the student in his ID. The payment can be done in any mode but preferably it should be done with net banking / debit card / credit card **(Procedure attached along)**.

3. If the payment is a success then the form shall got locked and student can take a print out.

4. If the payment is deducted from the student and the form does not get locked the student shall wait for 24 hours. He shall login again and click on tab **Examination → Payment history → Verify the fees** to lock the form.

5. If the student has filled and locked the form but he/she wants to modify the same, then the following procedure is to be adopted.

   a) **For Regular forms**

   ➤ Upto 27/10/2023 the student can unlock the form from his ID and make the necessary correction and again lock the form. Correction fees of Rs. 1000/- shall be charged every time the form is unlocked.

   ➤ After 27/10/2023, the student shall mail his request to **supportexam@mrsptu.ac.in** and the required correction shall be done after completing the required documentation online as shall be directed on the mail.

   b) **For Reappear forms**

   ➤ The student can mail the request at **supportexam@mrsptu.ac.in** and the required correction shall be done after completing the necessary documentation as shall be directed in the mail.

6. Roll Nos. can be downloaded in the student ID after the same has been generated by the HOD.

7. Student will print a copy of examination form and admit card and deposit with his/her institute.

8. In case of any clarification / problem, please contact to Mobile No. **7889146422** and email at **supportexam@mrsptu.ac.in.**

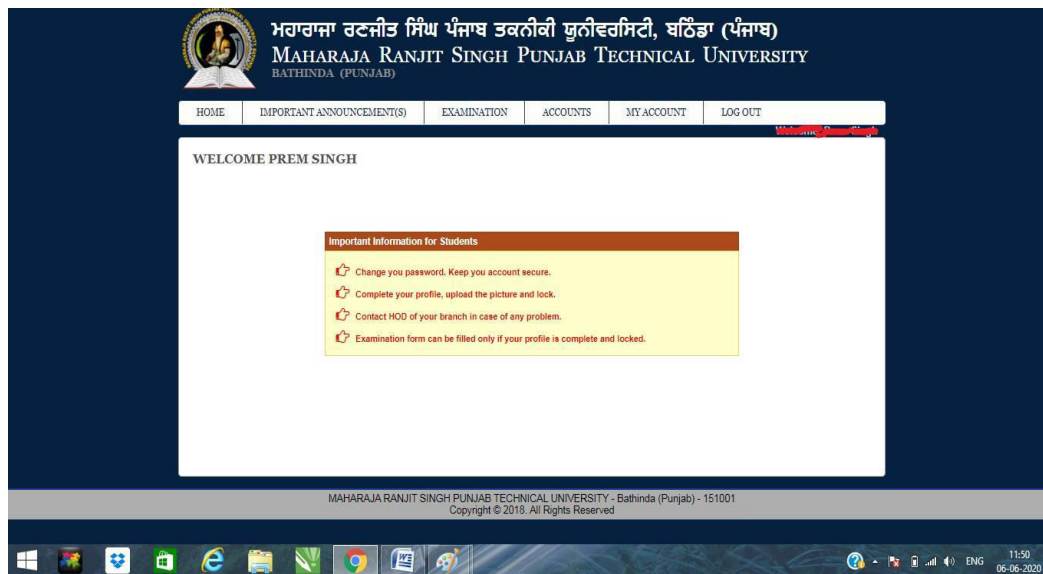9. **Schedule of form filling for 2023 admitted students (1ˢᵗ Sem. + 3ʳᵈ Sem. LEET) shall be notified later**.

Controller of Examinations
MRSPTU, Bathinda

<u>C.C: -</u>
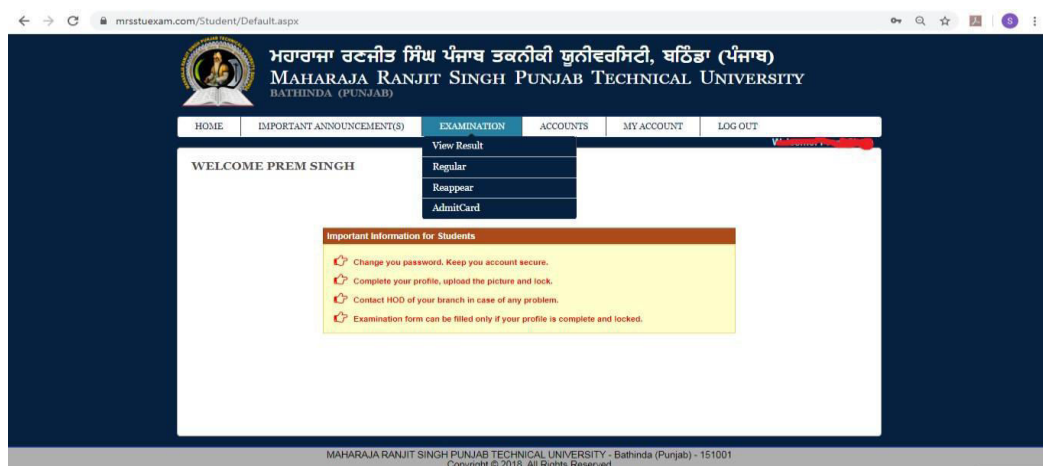**Prof. Incharge (Accounts Branch)**
MRSPTU, Bathinda

STEPS FOR FORM FILLING BY STUDENTS

(For Correction examination form only Regular)

1. Open website www.mrsstuexam.com and login in Student id.

2. On the header menu, move your mouse pointer to Examination.

3. Click on Regular exam form.

4. Click on Unlock from with payment.

5. View Payment receipt.

6. *Click on Pay online.*

7. Fill correct detail and click on confirm & submit button.

8. Fill correct Bank Detail and click "pay now".

9. After payment, view showing message "payment is successfully paid".

10. After that, Click to Regular exam form.

11. Click on lock exam form.

	BARC1643	120135	BARC1643 - 120135 - Building Sciences &Technology-VI		Theory
	BARC1644	120136	BARC1644 - 120136 - Interior Design		Theory
	BARC1645	120137	BARC1645 - 120137 - Estimating & Costing		Theory
	BARC1646	120138	BARC1646 - 120138 - Design Philosophies-III		Theory
	BARC1647	120139	BARC1647 - 120139 - Architectural Legislation		Theory
	BARC1641	120133	BARC1641 - 120133 - Architectural Design-VI		

(Section-B)
Selected Subjects to appear in Examination

Are you sure you want to lock this Exam form?

OK   Cancel

Subject Code	Paper Id		T/P	Internal	External
BARC1641	120133	Architectural Design-VI		Yes ∨	Yes ∨
BARC1642	120134	Building Construction-VI	Theory	Yes ∨	Yes ∨
BARC1643	120135	Building Sciences &Technology-VI	Theory	Yes ∨	Yes ∨
BARC1644	120136	Interior Design	Theory	Yes ∨	Yes ∨
BARC1645	120137	Estimating & Costing	Theory	Yes ∨	Yes ∨
BARC1646	120138	Design Philosophies-III	Theory	Yes ∨	Yes ∨
BARC1647	120139	Architectural Legislation	Theory	Yes ∨	Yes ∨

12. Print on Examination form.

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MAHARAJA RANJIT SINGH PUNJAB TECHNICAL UNIVERSITY
BATHINDA (PUNJAB)

HOME	IMPORTANT ANNOUNCEMENT(S)	EXAMINATION	ACCOUNTS	MY ACCOUNT	LOG OUT

Welcome:

REGULAR EXAM FORM

Examination Session: May2020

Student Infomation –

Branch	Architecture
Roll No / Name	
Father's / Mother's Name	
Mobile / Email / Batch	

(Section-A)
Click on CheckBox to select the Subjects in which you want to appear in Exam.

Select your current semester.

Semester	6th ∨

Subject Code	Paper Id	Subject Title / Remarks	T/P
BARC1642	120134	BARC1642 - 120134 - Building Construction-VI	Theory
BARC1643	120135	BARC1643 - 120135 - Building Sciences &Technology-VI	Theory
BARC1644	120136	BARC1644 - 120136 - Interior Design	Theory
BARC1645	120137	BARC1645 - 120137 - Estimating & Costing	Theory
BARC1646	120138	BARC1646 - 120138 - Design Philosophies-III	Theory
BARC1647	120139	BARC1647 - 120139 - Architectural Legislation	Theory
BARC1641	120133	BARC1641 - 120133 - Architectural Design-VI	

(Section-B)
Selected Subjects to appear in Examination

Subject Code	Paper Id	Subject Title / Remarks	T/P	Internal	External
BARC1641	120133	Architectural Design-VI		Yes ∨	Yes ∨
BARC1642	120134	Building Construction-VI	Theory	Yes ∨	Yes ∨
BARC1643	120135	Building Sciences &Technology-VI	Theory	Yes ∨	Yes ∨
BARC1644	120136	Interior Design	Theory	Yes ∨	Yes ∨
BARC1645	120137	Estimating & Costing	Theory	Yes ∨	Yes ∨
BARC1646	120138	Design Philosophies-III	Theory	Yes ∨	Yes ∨
BARC1647	120139	Architectural Legislation	Theory	Yes ∨	Yes ∨

Print Exam Form

1. Please fill the form carefully.
2. Once the form is filled, payment made and form is locked, correction shall be allowed only after payment of the correction fees of Rs. 700/-
3. Print and Download pdf button will be shown only when you lock all subject(s) in Section B.

NOTES:

- Student's profile should be locked to generate Examination form.
- Elective Subject or Subject from Semester Groups will only be listed in Admit card/Exam Form if subject has been selected in Subject Selection Module by HOD for that particular student.
- **Regular Examination Form**
  Important Instructions.
  . Please fill the form carefully.
  . Once the form is filled, payment made and form is locked, correction shall be allowed only after payment of the correction fees of Rs. 1000/-
- **Reappear Examination Form**
  Important Instructions.
  . Please fill the form carefully.
  . Once payment is made and the exam form is locked, no correction is allowed.
- **Payment**
  . Please check all the details in the examination form (Regular or Reappear) before making the payment.
- In case of any problem with the Examination form, send us email at supportexam@mrsptu.ac.in.