

ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ  
ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ  
ਬਾਦਲ ਰੋਡ, ਬਠਿੰਡਾ-151001, ਪੰਜਾਬ (ਭਾਰਤ)



MAHARAJA RANJIT SINGH  
PUNJAB TECHNICAL UNIVERSITY  
BADAL ROAD, BATHINDA-151001, PUNJAB (INDIA)

ਪ੍ਰੋ. ਕਰਨਵੀਰ ਸਿੰਘ  
ਕੰਟਰੋਲਰ (ਪ੍ਰੀਖਿਆਵਾਂ)

(Established by Govt. of Punjab vide Punjab Act No. 5 of 2015 under section 2(f) of UGC Act)

Prof. Karanvir Singh  
Controller (Examinations)

Ref. No : **MRSPTU/CoE/822**

Date: **07/06/2021**

**Principal / Director**  
**All Constituent / Affiliated Colleges**

**Sub: - Schedule and Instructions for filling examination forms for June-July 2021 end semester examination**

Examination Forms for June-July 2021 (all batches) exams will be filled online for all batches on **www.mrsstuexam.com**. The detailed schedule is as follows:

S. No.	Description (fees @ Rs. 1000/- per sem. from 2019 batch onwards) (fees @ Rs. 700/- per sem. for other batches)	Dates		Fee Deposition
		From	To	
1.	<b>Filling &amp; locking</b> of examination forms without late fees	15/06/2021	22/06/2021	Fee shall be deposited directly by the students online
2.	<b>Filling &amp; locking</b> of examination forms with late fees of Rs. 1000/- per form	23/06/2021	24/06/2021	
3.	<b>Filling &amp; locking</b> of examination forms with late fees of Rs. 2000/- per form	25/06/2021	26/06/2021	
4.	<b>Filling &amp; locking</b> of examination forms with late fees of Rs. 5000/- per form	After 26/06/2021		

### **Important Points**

- Admit cards shall be generated through software by the concerned HOD. The Admit card can be generated after 26/06/2021. The students can appear in the exam only if admit card is generated. HOD must ensure the generation of admit card before the start of examination.
- A student can appear in maximum 05 reappear theory subjects along with his/her regular examinations.

### **INSTRUCTION FOR FILLING OF FORMS**

1. Up-gradation of students, filling of elective subjects and filling of groups are compulsory before the form filling can be done.
2. The examination form (Regular / Reappear) of student will be filled directly by the student in his ID. The student shall fill the form, save, make the payment and lock the form.
3. The payment should be done preferably by net banking, debit card / credit card. If the payment is made through UPI mode, it will be confirmed after 24 hours. If the payment is a success, the

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students should not fill the fees again. He/she is required to send email at [supportexam@mrsptu.ac.in](mailto:supportexam@mrsptu.ac.in) along with the details and receipt of payment.

- Roll Nos. can be downloaded in the student ID after the same has been generated by the HOD.
- If a student wishes to modify the Regular form, he can unlock the form for correction. Correction fees of Rs. 700/- shall be charged each time the form is unlocked. No online correction shall be allowed after 26/06/2021. Students are advised to fill their forms very carefully and check all the details before making payment.
- No modification / correction is allowed in reappear form after the candidate has filled the form and made payments. So, it is advised that it should be filled very carefully. The candidate can give reappear examination only in 05 theory subjects irrespective of the semester.**
- All the results for Dec 2020 session shall be declared latest by 20<sup>th</sup> June 2021. The students should fill the reappear form only after the results are declared.
- Student will retain the copy of examination form and admit card and later on deposit with his/her institute when the COVID-19 situation improves.
- In case of any clarification / problem, please email at [supportexam@mrsptu.ac.in](mailto:supportexam@mrsptu.ac.in)

Controller of Examinations  
MRSPTU, Bathinda

**C.C: -**  
Prof. Incharge (Accounts Branch)  
MRSPTU, Bathinda

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